

# Product Chemical Substance Management Policy

## **Offering safety and confidence to our customers and employees.**

The Herbert E. Orr Company strives to fully understand the risks associated with chemical substances and prevent related disasters and accidents from occurring. At the same time, we aim to maintain a healthy work environment and preserve ecosystems and the environment. We anticipate market and social changes in advance and comply with the letter and spirit of the law. Our principles regarding chemical substance management are:

### **1. Offering Customers Peace of Mind**

- 1.1. In order to deliver our customers products that are safe and friendly to society and the environment, we've consolidated the management of chemical substances covering all relevant process from purchasing to production and distribution.
- 1.2. Utilizing IMDS (International Materials Data System), we provide our customers with information about the chemical substances contained in our products.

### **2. Offering All Employees Peace of Mind**

- 2.1. We've built and maintain a safe and healthy work environment by identifying all hazards of chemical substances and carrying out continuous chemical risk reduction.
- 2.2. We prevent employees from being injured or suffering illnesses while handling chemical substances by educating them about proper handling techniques.

### **3. Integrity Efforts for an Awareness of Corporate Social Responsibility**

- 3.1. We understand the health and environmental impact of the chemical substances that we use and manage them accordingly.
- 3.2. We use chemical substances as efficiently as possible to minimize the amount used.
- 3.3. We provide support for the development of alternative technologies that could replace the use of environmentally hazardous substances.

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This policy shall be reviewed and revised as necessary after every customer update.

## Revisions

| Revision | Date       | Description    |
|----------|------------|----------------|
| Rel      | 01/31/2020 | Implementation |
|          |            |                |

## Reviews

| Date       | Findings   |
|------------|--|
| 07/01/2020 | Reviewed updated standard: Toyota TSZ0001G Rev 22 Jun 2020 Control method for substances of environmental concern – no updates |
| 05/21/2021 | Reviewed updated standard: Toyota TSZ0001G Rev 22 Jun 2020 Control method for substances of environmental concern – no updates |
|            |  |

## Bulletin Board Posting Log

| No. | Location            |
|-----|---------------------|
| 1   | Front Office        |
| 2   | Main breakroom      |
| 3   | Wireform breakroom  |
| 4   | Packaging breakroom |